WOODLAND JOINT UNIFIED SCHOOL DISTRICT "Excellence for All"

Board of Trustees

Rogelio Villagrana, President Deborah Bautista Zavala, Vice President Noel J. Rodriguez, Clerk Bibiana Garcia Emily MacDonald Sandra Mott Kandice Richardson Fowler

Elodia Ortega-Lampkin, Superintendent

SCHOOL DISTRICT

District Website: www.wiusd.org

Food Services

Spencer Springer, Director 902 College Street Woodland, CA. 95695 (530)406-5955 FAX# (530)406-5959

Letter to Households for Universal Meals Program and the Community Eligibility

Provision Schools

Dear WJUSD Parent or Guardian:

We are pleased to inform you that *Woodland Joint Unified School District* have implemented two new programs available to schools participating in the National School Lunch and School Breakfast Programs called the Universal Meal Program (UMP) and the Community Eligibility Provision (CEP) for 2023-2024 School Year.

Woodland Joint Unified School District announces its policy to serve nutritious meals every school day under the National School Lunch Program, School Breakfast Program, and/or Afterschool Snack Program as it pertains to the UMP. Breakfasts and lunches will be served free of charge every school day. WJUSD is still required to make eligibility determinations for free and reduced-price meals for schools not enrolled under the CEP. Effective July 1, 2023 through June 30, 2024, children are considered eligible for free or reduced-price meals if the household income is less than or equal to the federal guidelines. WJUSD Schools are able to provide healthy breakfasts and lunches each day at no charge for all students under the Universal Meals Program. Additionally, the majority of WJUSD Schools are currently enrolled in the CEP school during the 2023-2024 School Year.

However, the following schools are **not** currently enrolled in the CEP and the Free and Reduced Price meal applications need to be distributed to these families and returned to the WJUSD Child Nutrition Department to the best of their ability and as soon as possible. The schools not enrolled are as follows:

Pioneer High School Spring Lake Elementary Beamer Elementary Zamora Elementary Sci-Tech Academy @ Knights Landing

If you have already submitted an application, you do not need to submit another.

The Community Eligibility Provision (CEP) is a four-year alternative meal counting and collection procedure.

Education Code section 49564.3 requires local educational agencies (LEA) with high poverty schools to adopt a federal universal meal service provision, such as the CEP or Provision 2. A school is

considered high poverty if their identified student percentage (ISP) is over 40 percent, meaning 40 percent of enrolled students are determined eligible for free or reduced-price school meals through direct certification, or identification as homeless, migrant, foster, or runaway. Operating under the CEP maximizes federal reimbursements that support National School Lunch Program and School Breakfast Program operations at school sites, which supports the intent of the California Universal Meals Program.

If we can be of any further assistance, please contact us at (530) 406-5955

Sincerely,

Spencer Springer

Director, Child Nutrition

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form (PDF), from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights,1400 Independence Avenue, SW Washington, D.C. 20250-9410; or fax: 833-256-1665 or 202-690-7442; or email: program.intake@usda.gov. This institution is an equal opportunity provider.